



# Arroyo Seco Marketplace Vendor Application Form



The first annual Arroyo Seco Marketplace is a holiday market being held at the Audubon Center at Debs Park. We are looking for vendors who sell unique, handmade arts and crafts using natural or recycled material as well as art and photography inspired by the natural world.

Our mission is to celebrate connections between nature and our community by creating a holiday shopping alternative to major corporations. We want to provide a platform for local vendors and businesses to flourish in their communities.

Audubon Center at Debs Park is an environmental community hub in the heart of Northeast Los Angeles. This welcoming center has inspired a love of nature in over a quarter of a million residents of America’s second-largest metropolis. Our visitors are diverse in age, race, gender, ability, and socioeconomic status. Environmental justice is a priority here, and issues of park access and community are key to our mission.

Prospective vendors should note that this marketplace will be held outside. All vendor stations will be provided shade. Vendors who order the 10'x10' Canopy Station will be provided with a canopy, a table, and a chair. Vendors who order the 6ft table station will be given a table and chairs.

### Vendor Criteria

- Vendors must provide a copy of their Seller's Permit from the State Board of Equalization. ([Click here for intructions on how to obtain Seller's Permit](#))
- Products must feature hand-crafted or original work.
- All products sold must either use natural or recycled material or be inspired by the natural world.
- Products must be made in Los Angeles.
- If accepted, vendor must commit to promoting ASMP.

### We look forward to working with all of you wonderful makers! Here is what you need:

- Step 1: Fill out the Vendor Application Form
- Step 2: Submit Vendor Application, along with all other application materials (including copy of Seller's Permit and at least 3 images of products for sale) via email to [debspark@audubon.org](mailto:debspark@audubon.org) or in person drop it off at the Audubon Center at Debs Park by October 31st.
- Step 3: After filling this online application out, you'll receive an email informing you if you have been approved, waitlisted, or declined. Please allow us time to process your application. We will let you know by Friday, November 16th
- Step 4: After approval, you will be emailed a copy of the Exhibitor Agreement to sign and return. Please return this and payment for booth rental to the Audubon Center at Debs Park within one week of your Online Application acceptance. Failure to do so in a timely fashion will result in the forfeiture of your space.

Booth fees must be paid by check or cash. Payments can NOT be made using a credit card.

Booth fees can be sent to:

Audubon Center at Debs Park  
4700 N. Griffin Ave  
Los Angeles, CA 90031

Checks should be made out to Audubon Center  
at Debs Park

---

### Application Requirements

- Copy of your Seller's Permit from the State Board of Equalization
- Pictures and/or samples of your products
- Completed application

---

### Vendor Application

Vendor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Business Name: \_\_\_\_\_ Fax: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Cell: \_\_\_\_\_  
City: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email: \_\_\_\_\_  
Instagram: \_\_\_\_\_ Facebook: \_\_\_\_\_  
How long have you been in business? \_\_\_\_\_  
Are your products made in Los Angeles? \_\_\_\_\_

---

Please provide a brief business description that can be used for promotional materials

---

---

---

---

---

---

---

---

### Booth Requirements

- 10'x10' Canopy Station (\$125)
- 6ft. Table (\$75)

---

I understand that complete applications are due within 1 week of applicant approval.

I understand that there is a strict event cancelation policy. Cancelations will result in forfeiture of the full contracted booth fee, and may jeopardize my ability to participate in future ASMP events.

I (the undersigned) agree and accept these terms.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date